

Meeting/Committee	Corporation Board
Date of meeting	14 th July 2021 (via Google Meet)

1 Declarations of Interest and Eligibility

The Chair requested governors declare any interests at the appropriate time during the meeting. Jo White declared an interest in relation to WASH discussions.

2 Welcome, introduction and apologies for absence

Attendees:

Catherine Burn	Chair
Jason Austin	CEO/Principal
Janet Pryke	
Mirella Palazzo	
Veronica Bruce-McCoy	
Steven Bulley	
Gareth Owen	
Monika Rodzos	
Joanna White	
Jenny Worsdale	
Katie Curtis	
Lindsey Littlewood	
Heather Barnett	

In attendance:

Tracy Mace-Akroyd	Deputy Principal / CEO
Maxine Bagshaw	Interim Director of Governance
Kate Noble	Executive Director of Finance
Tony De'Ath	Executive Director of Corporate Services
Gavin Teasdale	Interim Executive Director of Finance

Apologies for absence:

Apologies for absence were received from Abigail Ward, Lauren-Mary Outram, Jane Hartog, Cath Mollart and Clive Howarth.

Gavin Teasdale was welcomed to his first meeting.

3 Minutes of the Meeting held on 26th May 2021

The minutes were reviewed and it was agreed that they were an accurate record of discussions.

AGREED: to approve the minutes of the meeting held on 26th May 2021.

There were no matters arising.

4 Action Progress Report

Board were happy to note the content of the update provided.

5 CEO's Report

The CEO provided a presentation and a number of aspects were specifically considered.

1) Covid

Key matters noted were:

- College will open in line with the latest guidance issued at the end of August 2021
- In terms of positive cases, they have not changed significantly and there are only one or two more in addition to the report provided as at 5th July 2021
- At a CEO's group meeting earlier in the day (RMBCC), where representatives from the NHS attend, they expressed some concern that there may be a further peak in approximately 6 weeks. The number of positive cases nationally is now the same as in October 2020 but the average age range has changed, with the average now 29 being years old rather than 40 in October 2020.
- Potentially there may be further restrictions that come in to force in September 2021. It was acknowledged that this is an assumption and not information provided via Public Health England.
- There are far fewer people in intensive care now but there is the possibility of future local guidelines e.g. recommendations regarding face coverings, social distancing etc.

CEO summarised the updated DfE guidance and key matters noted were:

- Young people who reach the age of 18 will be given 4 months to get vaccinated
- DfE will no longer recommend face coverings in communal areas or dedicated education transport, however there may be local variations or government advice may change by September.
- DfE continues to strongly emphasise the need for in person teaching for 16-19 study programmes.
- Returning students in September will be expected to do two on site lateral flow device tests, 3 to 5 days apart on their return in the autumn term. Staff should continue to take two tests a week at home up until the end of September at which point changes may be made. College will need to gear itself up again to deal with the operational challenges of this, although Board were given assurance that the college does have plenty of test kits available.
- Colleges should retain their capacity to provide online education. This is part of curriculum planning in any event.
- International visits can restart once the autumn term begins but obviously care will be needed over destinations, insurance etc.

2) FEC recommendations

CEO provided an update on the two outstanding recommendations and confirmed that the new Director of Adult Education and Contracts started in May, Daniel Stanbra. He was described as having made a really good start and the CEO confirmed that he would continue to report on this at future meetings. Financial

performance of the college continues to be monitored closely and where there are variations these are specifically highlighted. It was confirmed that these would be reported via the finance committee summary later in the meeting.

CEO advised that FEC had originally envisaged a stocktake meeting in July 2021 but are keen not to undertake a visit during the period of transition i.e. new Chair, Vice Chair and Executive Director Finance. These are considered to be key personnel changes and the plan is therefore to have the next visit in November 2021, where changes made will have been embedded. At this point in time the college will have information in relation to 42 day enrolment and 20/21 outcomes. He indicated that, the hope is that at the next visit the college will have addressed historic concerns and can then exit intervention.

3) Education recovery

CEO provided an overview of the DfE's commitment to education recovery. The majority of additional funding for FE is coming through the 16-19 tuition fund. RNN received £600k in 2020/21 and the expectation is that a similar amount will be received over the next two years. Government has also made a commitment to an additional year of teaching for 'Year 13' students.

4) AEB reconciliation threshold

Key matters noted were:

- After reviewing the ongoing impact of covid-19 the DfE and ESFA have confirmed a lower reconciliation threshold for ESFA providers who are paid on profile throughout the academic year (grant funded) to 90% for the 2020-21 academic year.
- The impact on RNN Group is potentially £1.5 million clawback and the college is in discussion with the ESFA about a proposed timescale for this.
- ESFA confirmed today that colleges will be able to submit a business case if they have been specifically impacted by covid e.g. type of provision (e.g. Esol), financial difficulty, geography (e.g. Leicester). College will submit a business case with a deadline date given of September and an outcome confirmed in October. AOC, on behalf of the sector, has continued to press for a business case option which has now been confirmed .

5) Skills and Post-16 Education Bill

The bill has now had its second reading in the Lords and all of the twelve proposed key amendments were covered by peers in debate. A lot of debate was linked to:

- Lifetime entitlement
- Lifetime guarantee
- Access
- Maintenance facility

6) Local skills improvement plans

Key matters noted were:

- The DfE is piloting new local skills improvement plans created by employers, colleges and training providers in trailblazing local areas in 2021.
- A £65 million strategic development fund has been launched to aid the plans and support providers to 'reshape their provision' to address local priorities that have been agreed with local employers.

- RNN Group is involved in both the D2N2 and Sheffield City region bids but there are no outcomes known yet. Expectation is that colleges will know the position by the end of July 2021.

CEO advised that there are a number of current bids submitted and awaiting outcomes, these include:

- Skills accelerator programme – strategic development fund D2N2
- Skills accelerator programme – strategic development fund SCR
- ESF young peoples mental health and employability support programme – Sheffield City region
- Community renewal fund D2N2
- Community renewal fund SCR

7) Capital funding

CEO advised that the sector has been advised of successful and unsuccessful capital funding bids submitted today. RNN was unsuccessful regarding plans for DVC and North Notts but was successful in relation to the first round proposal for Rotherham Campus/UCR in relation to construction provision. This will link to a T Level delivery bid from 2023.

Board were advised that the deadline date for phase 2 submission is 8th October 2021.

8) Urgent and important issues

CEO summarised these as:

- AEB reconciliation for this year – potential for a business case approach
- Qualification grades submitted – college hit all of the deadlines but potentially there could be some appeals
- Planning assumptions for covid safety for September
- Use of Ofsted grade to exclude colleges from funding e.g. T Levels, ILT's etc.
- Funding pots – eligibility/bidding issues, timescales etc.
- Mental health and wellbeing
- Delivering capital spend
- Funding of 16-19 additional numbers in the next academic year – college is not sure whether it will get above the threshold for this but will maximise wherever it can. College will apply for in year funding if eligible but will have to deal with lagged funding if the threshold is not met.

9) ERASMUS/TURING scheme

Board were advised that, on the advice of the DfE, the college has postponed all international visits until at least September 2021.

10) Industry placement employer incentive payments

Board were advised that DfE has announced a £1000 incentive for employers who offer a T Level industry placement between 27th May 2020 and July 2022. It will not effect the college as it is not currently a T Level provider but the incentive may continue and does have an impact on 2023 and beyond. Current plans are that other programmes will stop in 2023 when T Levels come in to full effect and this will have implications for the college curriculum. It was agreed that this was something to discuss at the November 2021 strategy review day (CEO – November 2021).

College is initially applying for T Levels in three areas, which are construction, digital and health care. There is no Ofsted grade limitation by 2023 when all colleges will be able to deliver. A challenge for the college is the fact that T Levels have high entry criteria and this should not be underestimated given the diverse student population. A question and challenge from one member of the Board was whether or not WASH can be utilised to support provision. CEO advised that there had been no specific discussions in relation to this yet but that staff will continue to look at a flexible curriculum.

11) Gatsby report on benchmark 7 – encounters with FE and HE

CEO drew Governors attention to the full reports issued and all acknowledged that they made interesting reading. Key takeaway messages are that there needs to be improved consistency and better working together.

12) Governing body reviews of how well the provider is meeting local needs

CEO advised that there is a new requirement for Governing boards to specifically consider this. Key aspects include:

- Governing bodies must regularly undertake reviews of how well the educational training provided by the college meets local needs, in particular local employment needs
- Governing bodies should undertake a review at least every 3 years
- In reviewing provision within a local area, governing bodies are expected to collaborate with other governing bodies also serving that area.
- Governing bodies are required to publish outcomes of their reviews on their websites
- Governing bodies must consider what actions they and other providers can take to best meet local needs, in particular local employment needs, including changes to the structures through which provision is delivered.
- The responsibility for the curriculum offer continues to rest with individual governing bodies

In discussion board agreed that this was a significant shift and not an insignificant task, particularly the logistics will be a challenge. New legislation comes in to force two months from the date when the skills bill is approved. It was agreed that this would be a suitable area to discuss as part of the November strategy day (CEO – November 2021) and the interim Director of Governance agreed to share the full guidance note with Governors (Interim Director of Governance - July 2021).

13) Student attendance at tasters and feedback

CEO summarised the number of students who attended the taster events on 5th and 6th July and also the positive feedback. He confirmed that what the tutors had arranged for learners was really impressive and that what is really clear is that students are ready to get back to face to face learning. A challenge from the Board was to really capture what the college did well and do more of it going forward. He confirmed that the positives will all now be transferred to the WOW week being arranged for September.

Governors' attention was drawn to the applications data and the increases seen. In relation to part time study one member of the board asked whether they are all adult. CEO confirmed that, whilst not all fall within the AEB budget, they are in the main adults.

In considering the presentation provided the Board acknowledged that the college was busier than ever but that it was really clear to see the actions being taken.

They challenged in terms of staff capacity. CEO acknowledged that, whilst it is going to be a busy summer, all staff are being encouraged to take appropriate summer breaks. A challenge from the Board was to carefully balance staff health and wellbeing and they acknowledged that everyone in the college had worked incredibly hard this year.

AGREED: to note the content of the update provided.

6 Committee Chairs Report – Audit & Risk

Committee Chair introduced this item and drew Governors attention to the summary report and also the detailed minutes of the meeting held on 6th June 2021. Key matters noted and discussed were:

- Internal audit progress against the annual plan for 2020/21 is now almost complete.
- Committee received internal audit proposals for 2021/22 and were happy that the areas identified align with the risk register.
- Copy of the risk register has been included in the board pack so that all governors have an opportunity to ask any questions that they may have.
- External audit for the yearend 20/21 is substantially planned however not yet finalised. It was explained that external auditors this year have to complete additional work in relation to funding and that an additional fee will be incurred in relation to this, this fee aspect was outstanding at the time of the meeting. Executive Director Finance advised that she has provided an additional £10k in the budget for next year as a 'best guess'.
- Risk register items are now being transferred to the new system. Governors asked when this will be ready. Executive Director Finance advised that the expectation is that the initial phase will be complete by the end of this week and then it will be for managers to populate over the summer.
- Committee discussed risk appetite and it was agreed that a workshop would be scheduled for all board members in relation to this, with the aim being to schedule in September 2021.
- Internal and external audit market/providers is one to watch for the future given the change in expectations and ACOP
- Committee is to review proposed amendments to the terms of reference at their next meeting and therefore recommendation for Board approval will roll forward to the meeting in December 2021.

AGREED:

- a) To note the content of the Audit Committee meeting minutes and summary report
- b) Note the content of the 2020/21 risk register
- c) Note the content of the draft external audit planning memorandum document from Grant Thornton.

Board were advised that committee membership and training has been identified as an area requiring focus in the next academic year and committee will be asking the Search and Governance committee to support in relation to this.

7 Risk Management Policy

As agreed at the last meeting, the Executive Director Finance presented the final update and drew Governors attention to the highlights which identify changes made. Particular attention was drawn to page 7 and the measurements to be applied to the level of risk. One member of the Board asked how this compares

to where the college currently is in terms of the measurements. Executive Director Finance confirmed that the position is almost the same with the view being that it is prudent to maintain the existing position, with potential for further review when the risk appetite workshop has taken place.

AGREED:

- a) To note the content of the changes proposed
- b) Approve the updated Risk Management Policy as presented.

8 Committee Chairs Report – Finance

The Committee Chair presented her summary note and also the detailed minutes of the meetings held on 10th June and 7th July 2021. She described them as very busy meetings with a number of aspects considered, discussed and presented today for board approval. These include

1) Retford Post-16 Centre

Catherine Burn declared a conflict of interest until 31st July 2021, it was therefore agreed that she would not participate in discussions.

Key matters brought to the Boards attention were:

- CEO provided a verbal update following the most recent meeting given the ongoing discussions with partners, up to an including that day.
- There are three partners with RNN currently paying less than one third of the annual rate/costs
- Contract continues for a further 11 years
- Parties are all trying to find a more even/fair approach
- Proposal is that RNN will pay on the basis of square footage utilised plus one third of the residual.
- A change in the circumstances has led to the review, with it becoming clear that RNN is not necessarily paying its 'fair share' of occupancy.

Proposal to the Board is that the CEO be provided with authority to continue the discussions and negotiations on the basis of a payment for square footage utilised plus one third of the residual.

AGREED: to provide delegated authority to the CEO to seek partnership agreement amendments on the basis of the proposal presented by Finance Committee today.

2) Kiveton land

Key matters noted were:

- This land does not currently sit on the college balance sheet,
- Land has been valued at £345k,
- Value is not material enough for external auditors to force a requirement for it to be included within the balance sheet but the view of senior staff and the Finance Committee is that this is the right thing to do. Board all agreed that there was a need to be completely transparent.
- An observation made was that, were the college to sell land that did not appear on the balance sheet then it would create a number of questions and therefore to include within the balance sheet was the appropriate way forward.

- The addition within the balance sheet will strengthen the position

AGREED: to approve the recommendation that the land valuation for Kiveton be added to the balance sheet with immediate effect.

3) Subcontracting

Board were advised that there are two elements to the proposal, the first being an amendment to the strategy and the second being the 21/22 plan for delivery. In relation to the strategy governors' attention was drawn to page 8 and the minor amendment proposed. Board were happy to approve this. In relation to 21/22 delivery it was acknowledged that an incorrect document had been included within the pack and therefore it was agreed to circulate the correct document and seek board approval via written resolution.

AGREED:

- a) To approve the amendment to the Subcontracting Strategy as proposed and presented
- b) To approve 21/22 subcontracting delivery outside of the meeting via written resolution.

4) Sure Start Partnership Funds

The detailed report presented to the committee was considered and the Committee Chair explained that the proposals relate to fund distribution. Key aspects noted were:

- Contracts go back to pre 2013
- Bank account relating to activity has historically sat off each of the parties balance sheet
- Each of the contracts has a gain share calculation
- College has reconciled all of the bank statements and this process underpins the proposal presented.
- Colleges expected amount to be received is included within the 21/22 forecasts.

In considering the proposal a challenge from the Board was to ensure an open and transparent audit trail. Executive Director Finance provided assurance that there is a robust email audit trail in place and that she will ensure that formal minutes from each of the respective boards agreeing the arrangement are received before any monies are transferred.

Impact for the college will be £331k cash and also a £90k accrual to be released on the RNN balance sheet.

A question and challenge from one member of the Board was whether or not there are any contingency plans in place in relation to staff signatories. Executive Director Finance confirmed that prior to her departure she would ensure that others are added to the bank mandates (**Executive Director Finance, July 2021**).

AGREED: to approve the distribution of the Sure Start partnership funds as presented.

5) Financial Regulations

Committee Chair drew Governors attention to the highlighted amendments and explained that there are very few proposed and that they mostly relate to procurement best practice and the impact of Brexit.

AGREED: to approve the amendments to the Financial Regulations as proposed and presented.

6) May 2021 management accounts and updated 2020/21 yearend forecast

Governors were asked to note the content of the management accounts and the fact that the outturn position for the year will be better than expected. Executive Director Finance explained that the Surestart position has boosted the accounts. In relation to AEB, provision for clawback has been made at £1.5 million but it may be possible to reduce this to between £1.2 and £1.3 million. Board were advised that repayment terms proposed to the ESFA are for a small payment in December 2021 and a larger payment in May 2022. She confirmed that ESFA are aware of and are considering this proposal and that FEC have also been advised as this is one assumption within the 21/22 budget.

AGREED: to note the content of the May 2021 management accounts and 2020/21 updated yearend forecast.

9 2021/22 Budget and 3 Year Financial Forecast

The Executive Director Finance presented this item and key matters brought to the Boards attention were:

- Document currently still has some typographical errors which will be resolved before the final is submitted to the ESFA.
- Good outturn position for 2020/21
- Financial health calculation is for 'requires improvement' in 21/22 and then moving to 'good' in 22/23
- In relation to the 21/22 budget, key aspects considered include:
 - Lower allocation for 16-19
 - Decline in apprenticeship income
 - AEB held at the same level but there may be a possibility of growth
 - Student numbers envisaged are 3314 and college is planning teaching to support this.
 - Costs have been included within the budget but the college cannot provide for additional income therefore a prudent view has been taken
 - There are adjustable staff costs through the use of RES Ltd

In general discussion Board all agreed that taking a prudent approach is the right thing to do.

- Non-pay will roughly be in line with the 20/21 position
- Subcontracting plan to be lower than this year which is part of the longer term strategy. There are some subcontractors who would like an additional allocation but this will negatively impact upon the colleges bottom line and the college does not have the funds to support this.
- In terms of covenants and loans the college is forecast to meet all covenants if AEB clawback is as proposed in December and May. Were the ESFA to bring forward the repayment

requirements then there are covenant and loan risks, however it is not envisaged that there will be breaches. College is looking to discuss changes to covenants and/or a diminimis provision but bank have indicated that it is slightly too early to start discussions in this area.

Executive Director Finance invited the Board to approve the budget and 3 year financial forecast as presented with a buffer of £50k to be agreed to allow for minor final changes.

AGREED: to approve the 2021/22 budget and 3 year financial forecast as presented (with a + or - £50k tolerance).

10 FE Capital Transformation Fund Bid – Outcomes

As indicated earlier in the meeting, board were advised that the college has got through to the second phase in relation to the Rotherham Campus and the construction workshop proposed. General view is that being successful in the phase 2 round will be tough.

AGREED: to note the content of the update provided.

11 Committee Chairs Report - Quality & Standards

The Committee Chair introduced the summary note and detailed minutes of the meeting held on 30th June 2021 and she indicated that there were a number of items specifically discussed in detail, including:

- Subcontracted delivery and specifically the quality position
- WASH – she indicated that it is going to be quite a challenge to get to the numbers required for financial viability but that, if the numbers are not secured, then provision can be delivered elsewhere which means that no student will be turned away. That said, the hope is to be able to deliver successfully at the site.

In general discussion the Board indicated that provision at WASH was the right thing to do but also made the observation that the numbers required were high. One member of the Board asked what the usual drop out rate is. Deputy CEO confirmed that the teams have factored in 2 or 3 extra students to allow for withdrawals. Viability has been based on the rooms required which could be renegotiated if the enrolment numbers are not achieved. A lot of work collectively within the partnership has been done to support recruitment and that there are options to further develop site provision with March 2022 giving an opportunity for apprenticeships and access to HE and September 2022 being more traditional HE courses. Board were advised that the agreement also includes a 3 year break clause which would allow the college to give 3 months notice, which gives an element of protection. That said, early indications for enrolment are positive.

Other areas that the committee considered, included:

- Curriculum planning
- Applications – there is an ambitious plan in place
- College has a close eye on enrolments in the autumn term with clear plans in place to ensure that staffing is matched to numbers.
- AEB
- Apprenticeship provision – Friday was the first meeting of the task and finish group. Early indications are that discussions will be fruitful.

- Destinations – there are challenges in terms of maximising data collection and, as a consequence, the team are having a fresh look at how this could be improved.
- Final HE report of the year

One member of the Board asked for an update in relation to staffing and particularly whether there are any vacancies and/or is the college managing to recruit. Market place was described as buoyant and particularly noted was the fact that two roles have been appointed to for industry advanced coaches and more are planned. In addition, college has been able to appoint an electrical tutor. Board were advised that, whilst there is still more work to do, the college is starting to see recruitment initiatives bear fruit and HR are going as wide as possible particularly in the harder to recruit areas.

Board asked whether RNNs reputation has been elevated and, as a consequence, is now seeing a positive response. Deputy CEO advised that new curriculum managers have been incredibly proactive and have used their contacts successfully.

Boards attention was then drawn to the detailed safeguarding and prevent report provided. As an overview there are no issues to bring to the Boards attention with confidence that the arrangements in place are effective. Deputy CEO advised that there have been some changes made to EIF and KCSIE, particularly in relation to sexual harassment and assault and that these will form part of Governor training scheduled for September (Deputy CEO, September 2021).

AGREED:

- a) To note the content of the update report
- b) Approve continuation of provision at WASH (albeit that there will be careful monitoring of financial viability in 21/22).

12 Governance Report

The interim Director of Governance drew the Boards attention to her detailed report and a number of aspects were considered.

1) Student Governor appointment for 21/22

Board were advised that expressions of interest in the two vacancies have been invited from the newly established student union. The SU President, Owen Hamilton-Davies, who is a HE student (Public Services) is proposed to fill the first vacancy. There were no other members of the SU who felt that they had sufficient capacity to take on this role and therefore a process will be undertaken early in the autumn term to identify the second student governor.

AGREED: to appoint Owen Hamilton-Davies as a Student Governor from 1st August 2021 until 31st July 2022.

2) Finance Committee Co-optee for 2021/22

Tracy Jackson, who is the current Finance Committee Co-optee, concludes her term of office and because of increased work commitments is unable to consider reappointment. In these circumstances efforts have been made to find a replacement to ensure continued finance experience on this committee. Ian Sackree has agreed to take on the role of Finance Committee Co-optee with this

to be reviewed after a 12 month period. Governors attention was drawn to his CV.

AGREED: to appoint Ian Sackree as Finance Committee Co-optee from 14th July 2021 until 31st July 2022.

3) Term of office for staff Governor Lindsey Littlewood

Board were advised that Lindsey Littlewood will be leaving the college over the summer period and therefore this will be her last meeting. Board took the opportunity to thank her for her contribution over 3 years and all agreed that she would be missed. The Board wished her well in her future career.

4) Calendar of meetings 2021/22

Governors were happy to note as presented and it was confirmed that meeting invites will be issued shortly.

5) Ratification of written resolutions

Board were asked to formally ratify two resolutions made via email.

AGREED: to formally ratify written resolutions made in relation to

- a) Approval to the change in banking arrangements (LIBOR) transition via email dated 16th June 2021, &
- b) Approval of the appointment of the interim Executive Director Finance Gavin Teasdale via email dated 30th June 2021.

6) Committees 2021/22

Interim Director of Governance presented an update making proposals given the governor changes. Board were happy to approve.

AGREED: to approve committee membership proposed for 2021/22 as presented.

7) Subsidiary Company Director appointments

Interim Director of Governance advised that, given the imminent departure of the ED Finance, there is a need to replace her as a Director on a number of subsidiary companies. The ED Corporate Services has agreed to appointment to each of the Board of Directors and Governors were happy to support this approach. Executive Director Finance confirmed that 6 of the 9 subsidiary companies were dissolved yesterday and therefore there are 3 remaining. Board were advised that the NFPC Board met earlier in the day and were happy to approve the appointment of Tony D'Ath to the Board.

AGREED: to support the subsidiary company director appointments as proposed.

8) Governor engagement proposals for 2021/22

Interim Director of Governance explained that governor engagement activities have been significantly curtailed because of the pandemic in this academic year and the uncertainties around when on site visits/meetings may or may not be permissible. On the assumption that the new academic year will involve more freedoms and flexibilities then more structured arrangements will be put in place and examples were given.

9) Governor E&D and Skills Audit 2021

Any governors outstanding were encouraged to complete the audits which will remain live until the end of this week.

10) Independent Governor Recruitment

Board were advised that efforts continue to recruit new governors to fill existing vacancies and she explained that an interview with one potential candidate is scheduled for the following week. He is a former Chair and current national leader of governance. Board were asked to provide delegated authority to the Chair and CEO to make a determination regarding appointment following interview. Board were happy to support the recommendation made.

AGREED to provide delegated authority to the Chair and CEO to confirm independent governor appointment following interview.

13 AOB

The Chair of the Finance Committee took the opportunity to thank Kate Noble, the Executive Director of Finance for all of her support and help to personally make sure that she understands the business.

Chair of the Board took the opportunity to say goodbye and thank you to:

- Lindsay Littlewood,
- Both Student Governors, and
- Kate Noble – all agreed that she has worked hard and has contributed fully to the college journey and that she will be sorely missed.

Lindsay Littlewood indicated that RNN is an organisation that has given her so much and that in her mind this is not goodbye forever and is just an opportunity for her personally and individually to expand. She expressed the view that there was now strong leadership in place and that, as a consequence, the college would go from strength to strength.

CEO acknowledged that this is also the Chair's last meeting and he took the opportunity to thank her personally for the time she has given as both a Governor and Chair over 7 years. She advised that it has been an honour to work with RNN and thanked Governors for their flowers and card.

14 Date and Time of Next Meeting.

This was confirmed as 20th October 2021 at 5pm. Governors and staff were reminded that this will be a blended meeting with governors and staff having the opportunity to attend either in person on site or via google.

(Staff Governors left the meeting at 6.40pm).

15 Confidential items

It was agreed that confidential items would be recorded on a separate basis.

Signed _____ Chair

Date _____

