

Meeting/Committee	Corporation Board
Date of meeting	23 rd May 2022 at 5pm

1 Welcome, introductions and apologies for absence

Attendees:

Janet Pryke	Chair
Donna Clifford	
Katie Asgari	(from 5.35pm)
Jason Austin	CEO/Principal
Margaret Cobb	
Shirley Collier	
Rob Lawson	
Jenny Worsdale	
Katie Curtis	
Stephen Bulley	
Sharron Blackburn	
Monika Rodzos	
Carol Stanfield	
Heather Barnett	

In attendance:

Maxine Bagshaw	Director of Governance
Tony De'Ath	Executive Director of Corporate Services
Tracey Mace-Akroyd	Deputy Principal/CEO
Phil Curtis	Executive Director of Finance
Jane Hartog	Executive Director of Marketing OD and HR
Cath Mollart	Head of Corporate Services

Apologies for absence:

Apologies for absence were received from Jo White and Veronica De Bruce-McCoy.

2 Declarations of interest

The Chair reminded everyone present to declare any interests that they may have on matters to be discussed. Rob Lawson and Shirley Collier asked that it be noted that they are undertaking a number of external board reviews in the sector. Board did not believe that this represented a conflict of interests. Standing declarations were noted.

3 Minutes of the meeting held on 30th March 2022

The minutes were reviewed and the Director of Governance shared a point of clarification requested by a governor on page 6. Board were happy to accept the point of clarification requested and, subject to this minor point of accuracy were satisfied that the minutes were a true and correct record of the meeting.

AGREED: to approve the minutes of the meeting held on 30th March 2022.

4 Action progress report

Board were happy to note the content of the update provided.

5 CEO's presentation

The CEO provided an update on a number of aspects, including:

- 1) Covid positive cases – the current position for staff is 1 and students are 2. The 'all' numbers for the whole duration of the pandemic are staff 382 and students 894.
- 2) PIMS – most recent meeting was held on 3rd May 2022 and included members of the executive, Andrew Tyley and representatives from the ESFA. Matters considered at the meeting included:
 - Lifting of the NTI
 - Progress reviews against the PIMS plan, with a particular focus on:
 - 16-19 student enrolments
 - AEB subcontracting
 - Quality improvements
 - Financial health, loans and covenants
 - Management accounts presentation
 - Governance
 - FEC support

CEO advised that an action plan has now been developed in conjunction with the FEC and ESFA which has been agreed.

- 3) Learner numbers – board were advised that applications are still a work in progress and forecasts in relation to these will be presented alongside 22/23 budget proposals in July 2022. He advised that, following comments received from governors, the team are now looking at how they can more easily report and record learner numbers and the examples given were the mix and match between numbers and the financial implications. In terms of planning for 22/23 an early view on numbers are:
 - 16-19 2984
 - Adult £6,346,734
 - HE 485
 - Apprenticeships £2,983,148

CEO advised that these numbers represent an increase in values and, in relation to apprenticeship provision, what may however hold the group back is staffing capacity.

Boards attention was then drawn to the underlying data by curriculum area and it was confirmed that the Executive Director Finance and the Deputy Principal/CEO are pulling all of the information together which will form part of the July budget proposals. He advised that the curriculum planning process is to start in November 2022 next year which will mean that there is earlier and clearer forecasting.

When considering the potential planning numbers, one governor noted a comment made regarding 'aggressive competition' and asked for more information regarding how this manifests itself. CEO advised that it is linked to three areas of curriculum in the Rotherham area and arises as a consequence of levelling up funding, specifics provided were:

- Wentworth Woodhouse – they provide provision in hospitality and apprenticeships, although they have indicated that they want to work with the college.
 - Maltby Academy Trust enrolls hospitality apprenticeships
 - Gullivers offers provision in relation to hospitality and tourism. He indicated that learners could be coming in from other areas but that it is predominantly the Rotherham campus which is affected.
- 4) Skills Act and FE reforms
- The Skills Bill is now the Skills Act – DFE's new skills division – qualification reforms and with local skills improvement planning.
 - There are three key projects for the group, which are:
 - The second round of the strategic development fund (applications closed on 13th May 2022)
 - The multiplier programme (30th June 2022 deadline) – this is funding for adults and includes various ways of providing maths support to enable adults to get back in to the job market.
 - The shared prosperity fund (30th June – 1st August 2022) – group has had meetings with the local authority already in relation to this. It represents money coming in to different regions and in effect replaces European Social Funds.
- 5) Shared prosperity fund
- £2.6 billion shared prosperity fund
 - Funding decisions will be made by elected leaders in local government
 - Replaces European Social Fund
 - £550 million of the fund is being allocated across the UK to multiply over a 3 year period. In the Sheffield City region the amount received is £7.2 million. Group is looking at wider regional bids and examples given were in Bassetlaw and North Notts.
 - It is clear that any activity generated by this fund should not duplicate AEB provision but provide elements of progression towards these.
- 6) Strategic Development Fund (D2N2)
- Group has submitted a bid to support the development of the existing NNC space in to a 'green/low carbon automotive hybrid specialist centre'. Cost is circa £150k.
 - Proposal of a remodelled automotive centre powered by solar panels with LED lighting, updated diagnostic equipment and integrated charge points to the interior and exterior.
 - Delivery of a suite of hybrid/electrical training courses from Level 2 to Level 4. Approximate cost is £250k.
 - Derby is the lead college for this bid as RNN cannot be lead as it is a requires improvement college.
- 7) Strategic Development Fund (SYMCA)
- Group has again submitted a bid and is quite optimistic in relation to this
 - Proposed costings are £332.5k and are based upon
 - Recruitment of two employer responsive officers and two engagement officers to drive LSIP realisation through engagement

with employers and partners (capacity to support with generation of apprentices, employer responsive and work placements).

- Development of a business hub as a standalone unit of the UCR. Group has looked at the equipment and resources required to support this.
- The next step would then be development of incubation hubs at DVC (TTC) as progression for users of the business hub.
- Installation of a spray hub at DVC in response to curriculum need and employer demand.

8) At risk Level 3 courses

CEO advised of 'at risk' level 3 courses as a consequence of the governments priority move to T Levels. Key matters highlighted were:

- The Department of Education has published a list of 'at risk' Level 3 qualifications which overlap with T Levels
- There are 160 qualifications identified in the consultation exercise and are linked to wave one T Levels
- There is an 8 week appeal process which closes on Friday 8th July which is open to awarding organisations only
- A final list of qualifications to be defunded in construction, health and science, digital, and education and childcare will be published in September 2022.

Board asked what the impact will be for the learners. CEO advised that the group is planning to deliver T Levels in three key areas and that the volume of T Levels planned is highly unlikely to match the volumes associated with the defunded qualifications. There are a number of concerns including that some students may be disadvantaged because of the entry requirements for T Levels and there are also significant implications in terms of securing the extended work experience requirements. Donna Clifford, the link governor for T Levels, confirmed that she had had an opportunity to meet with staff today and has started to discuss the strategy with key matters to be considered including:

- Potential impact to be modelled
- Financial consequences
- Strategy to be agreed
- Level 2 transition programme
- Recruitment

She confirmed that her plan is to meet regularly with staff to ensure that it remains a focus. Challenge from the board was to really think through the implications for some students who may reach a point where they cannot access an appropriate course for their abilities. Board suggested that staff review the prior years enrolment position at Level 3 and then assess who would or wouldn't have been eligible for a T Level (CEO, July 2022).

9) Taking Teaching Further round 5

DFE have announced the fifth round of the Taking Teaching Further (TTF) programme to help attract experienced business and industry professionals looking to train as FE teachers. The programme will support up to 710 experienced business and industry professionals to become FE teachers by covering the cost of training and early career support including mentoring. RNN has a really positive employer link which is able to support with this. The Education and Training Foundation will be delivering the programme.

10) SEND and Alternative Provision green paper

- DFE has published a green paper on SEND and alternative provision. Group intends to contribute to the consultation by the July deadline. There are three key challenges facing the SEND system, which are:
 - Challenge 1 – outcomes for children or young people with SEN or in alternative provision are poor
 - Challenge 2 – navigating the SEND system and alternative provision is not a positive experience for children, young people and their families
 - Challenge 3 – despite unprecedented investment the system is not delivering value for money for children, young people and families

11) Pay claim 22/23

- On Thursday 31st March 2022 the trade unions of the national joint forum (made up of UCU, UNISON, NEU GMB and UNITE) formally submitted a pay claim for the 22/23 academic year.
- The claim asks for:
 - 10% increase on all pay points with a minimum uplift of £2,000
 - All colleges to become accredited foundation living wage employers
 - Significant movements towards meaningful national agreements to address work load in colleges

Board were reminded that there is a recently established Pay and Reward Task and Finish Group who will look at this in a workshop alongside the proposed Remuneration Strategy and the group pay structure.

12) Sustainability and climate action strategy

- The DFE has published its sustainability and climate action strategy
- Nadhim Zahawi is the departments climate change lead and will appoint a climate focused non-executive to DFEs board
- All education institutions will be expected to set firm targets by 2025
- DFE plans an international conference on green skills next year (2023) which is very much seen as a positive step forward
- RNN group held a sustainability conference on 11th May. This was provided online and was well received by staff. It was noted that one governor also attended.
- In terms of the 'road map', group believes that it is currently at the 'emerging' stage however can quickly move to the 'semi established'

CEO shared slides of the college estate and advised that all of the sites have different challenges. Key matters highlighted were:

- Idle Valley – this was built in 2009 and is a carbon neutral building on a Nottinghamshire wildlife reserve. It supports the curriculum and has a number of trust rangers, volunteers and visitors. It is on a reclaimed shale extraction site. Staff believe that it could be used more to support curriculum plans and they are keen to develop ideas in relation to this.
- Rotherham and Bassetlaw areas – CEO advised that climate change is very high on the agenda in Rotherham as there has been a direct impact in recent years, with devastating floods in 2007 and 2019. Rotherham council is determined to take positive steps to mitigate the impact of climate change. In 2019 our own Rotherham campus lost all construction provision as a result of flooding for 38 weeks at an insured cost of £147k for building reinstatement. He advised that the group is looking at setting its own net zero target and that the Rotherham local authority net zero target is 2030, wider Rotherham area is 2040 and Bassetlaw is 2050.

In terms of strategic planning for sustainability, there is a cross group theme and component parts include:

- A focus on delivering green jobs
- Educating students
- Building a sustainable future
- Developing net zero
- Developing bio diverse campuses

It will also include communicating and embedding sustainable behaviours and, part and parcel of this, will be delivering engagement campaigns. Whilst environmental sustainability is everyone's responsibility, the group has recognised the need to invest and has started with the appointment of a qualified sustainability and environment officer who started in January 2022.

The role focus includes:

- Energy and waste reduction initiatives, information and activities
- Produce, deliver and monitor environmental targets
- Continuous monitoring and auditing of environmental systems and procedures for all sites
- Advise and support the group journey to net zero.

CEO indicated that the group has been taking some action to improve sustainability over the years and he particularly drew governors' attention to the two wind turbines at DVC. Installation was funding through a coal board regeneration initiative and, whilst the installation was quite challenging and cost of purchase was high, there are energy savings. DVC also has four solar array installations.

In terms of the curriculum offer, the group has six electric and hybrid vehicles and does aim to invest more. LEP funding of £120k was secured to provide training and core equipment.

Other initiatives include:

- One solar panel (120 installation on the UCR)
- Agreement to work with Temple Borough Heat Network, although it was noted that this is not on a contractual basis
- Ground source heat pumps at the North Notts campus
- NFPC is also making a very important contribution to the upskilling of the UK and works with many employers in terms of sustainable energy and particularly energy conservation. The training and upskilling of engineers is a key ingredient in ensuring that the country continues to transfer and conserve energy efficiently and minimise the levels of entropy.

CEO then summarised a number of local, regional and national initiatives and he explained that the intention is, when looking at curriculum design, to introduce a sustainability module for every student and member of staff. In summary:

- RNN group operates at the heart of our communities and we recognise the exciting opportunities for change, recognising the vital role colleges can play.
- Our vision is leading innovation and skills in our local communities
- We are at the start of our journey in terms of strategic oversight
- We want to work with partners, stakeholders and colleges to learn best practice and support each other
- We have made a commitment which is directed from the board and executive team
- Focus on:
 - Delivering green skills and supporting new jobs

- Educating students and communities to build a more sustainable future
- Developing net zero campuses and building resilience to environmental change

In considering all the information provided, a question and challenge from one governor was how the board now takes a strategic overview i.e. top down rather than bottom up. CEO expressed the view that this was in a number of ways, including:

- The link to the curriculum
- The links included within the performance review appraisal system
- The fact that the CEO and the Executive Director Corporate Services have strategic accountability
- Clear strategic messages given to staff which will ensure that everyone shares the same commitment
- The sustainability and environment officer is currently working on the group strategy and the intention is to have this finalised for presentation to board early in the next academic year (CEO, September 2022). A question and observation from one governor was whether or not his job title accurately reflects what he does.

13) TURING/ERASMUS update

- France mobility to Marseille is now nearing the end of the third week with really positive feedback from students
- Group is continuing to interview and book students on to the last three mobilities to Italy, Spain and Berlin, these are due to leave 12th July to 4th August.
- Group will continue with the ERASMUS project in 2023 and have applied for an extension which has been granted due to covid. Group will have 100 students to place in Malta, Belgium and Italy. Funding has already been received from the ERASMUS project. Intention is to apply early in 2023 for the TURING project for 2024.

14) World skills UK competitions

- Across the group there were 34 entries i.e. 11 at RC, 14 at NNC and 9 at DVC.
- 18 are through to the regional finals which will take place over the month of June. Board observed that this was in excess of 50% of the entries, which all thought was significant achievement.
- Some competitions are being hosted by the group in the next round of heats and one of the staff governors is leading on this
- RC is hosting hair and media makeup on 7th June and DVC is hosting the horticultural on Wednesday 1st June. It was agreed that governors would be invited to join these events (Director of Governance, May 2022).

15) Contracts and tenders

CEO advised that, following a request from governors, the anticipated contracts requiring a board decision have been reviewed and early views are that they will be in relation to:

- Advertising - which is linked to website development
- Insurance - which is currently being reviewed
- The bus contract

Tenet are working to provide a full list of contracts that exist and this is being done by working through all of the groups ledgers to collate. Intention is to also create a preferred supplier list as this will give a faster route to appointment.

Challenge from the board was that they would want to see a comprehensive complete list of contracts, including:

- Contract start date
- Renewal date anticipated
- Values

Governors indicated that they would wish to see a full list, irrespective of the spend levels, so that they can obtain assurance regarding the systems and processes in place (Executive Director Finance, July 2022).

One member of the board asked whether there was any gap between historic ESF funding and the new shared prosperity fund. CEO advised that the group currently does not deliver much, if any, activity through ESF and therefore any loss will be minimal.

Board discussed the information provided on student number targets and a challenge issued was that the board needs assurance regarding the process of curriculum planning. They asked for a deep dive on this and acknowledged that this would then prevent them feeling that this needs to be continually tested. CEO provided assurance that it is an integrated process involving both the Deputy Principal/CEO and the Executive Director Finance. Board suggested that information should be shared as part of a governor development session (Deputy CEO/ED Finance, September 2022).

The link governor for responsiveness, which includes curriculum development as part of this, advised that she has been able to meet with staff and provided a number of aspects of feedback, including:

- The Local Skills Improvement Partnerships are a critically important development and they have a strategic priority in relation to innovation and growth and governors need to be assured that the groups curriculum reflects that. Challenge from the board was for the executive to articulate how the group is responding to the LSIP recommendations and also any early indication of aspects that would be a worry. She suggested that a strategic response to the report and recommendations needs to be developed.
- Employer engagement strategy and particularly how this links to T Levels, apprenticeship provision etc.
- Whilst staff are involved in all projects there is potentially a need to push the group further forward

CEO advised that the group is involved in both regions with a more practical approach possible in D2N2. He described the SCR region as moving at a slower pace. He provided assurance that the LSIP reports have been reviewed and that the group pushed hard to be involved but cannot take a lead as an RI college. Board were advised that there is a stakeholder engagement strategy in place, although it was acknowledged that there is more to do. CEO explained that there was a workshop planned for tomorrow to discuss and the aim is to bring all aspects in to one place. It was agreed that a full report on the LSIP would be presented at the next meeting following internal analysis (CEO, July 2022).

16)KPI strategic indicators – in year progress update

CEO presented the in-year data and confirmed that it will now be updated for every board meeting. He advised that it is updated on a weekly basis internally.

AGREED: to note the content of the updates provided.

6 Audit and Risk

The Audit and Risk Committee Chair introduced this item and drew governors' attention to the summary note and also the detailed minutes of the meeting held on 19th April 2022. Key matters highlighted were:

- Planned internal audit activity is progressing but with some delays highlighted and explained. The expectation is that all fieldwork will be concluded so that all reports can be reported/presented in this academic year.
- The tracking of internal audit actions was discussed by the committee and on this occasion and it was agreed that monitoring and oversight would be embedded within the risk register and update reports received in relation to this.
- The continued development of the risk register and risk management reporting generally remains a focus. the Executive Director Finance has committed to having a fully accurate operational register in place for the start of next academic year. All committees will then receive deep dive reports and mitigating action presentations from those accountable on the register.
- There were no matters flagged to the committee which would necessitate a yearend disclosure in the regularity self-assessment questionnaire.
- OFS audit has continued longer than planned which would seem to suggest that there are issues that the group may be asked to address. The Executive Director Finance has back tracked on actions required following the same audit in 2019 and there are two requirements which have not been actioned. OFS are to test the systems and processes in place and will then provide a full report to the group. There are increasing risks of noncompliance to be aware of.
- Risk appetite – notes of the workshop held on 18th May 2022 are reported separately
- Counter-fraud policy – the committee reviewed the second iteration of this document and, whilst some minor further work was agreed, it was substantially in a format that can be presented for board approval. Auditors have supported the development with feedback.
- There were no instances of fraud, irregularity or whistleblowing reported
- Tender for external audit provider was considered and a recommendation report in relation to this is a separate agenda item

Committee Chair then flagged a number of risks, including:

- Potential outcomes following the OFS audit being conducted
- Under recruitment against plan and associated impact i.e. reducing allocations – how will this be managed in 22/23 and beyond
- AEB shortfall against planned activity
- Compliance with conditions of funding
- Apprenticeships
- Limited pool of external auditors submitting a tender

In discussion, one governor noted the requirement in the post-16 Audit Code of Practice for 21/22 to obtain an independent report on subcontracting activity and they asked whether this has been procured. Board were advised that the group has approach RSM to complete this piece of work and that they have done it before. Board were reminded that this is likely to be an annual event.

In relation to OFS, one governor asked how much the group can do to get on the 'front foot' and they asked whether there were any risks in terms of having to stop courses and students consequently being disadvantaged. Executive Director Finance indicated that some of the delays have been due to holiday periods and timing, and an example given was that Easter led to a four week delay. He confirmed that the final planned meeting is for Monday next week and the expectation is that the audit will then be concluded. He advised that the issue appears to be data handling rather than student outcomes, with the group struggling to match the speed of information provision expectations. On the whole the issues are transactional rather than student related.

In relation to the counter fraud policy presented for approval, one member of the board challenged in terms of a spelling and grammar check and she also requested that there is a further review undertaken to ensure consistency, particularly in using the reference to 'college' and/or 'the group'. She confirmed that she would liaise with the Executive Director Finance outside of the meeting to identify areas to be considered. Subject to these format changes proposed, the board were happy with the content as presented.

AGREED:

- a) To note the committee feedback report
- b) To note the content of the detailed minutes of the meeting held on 19th April 2022
- c) To note the updated risk register for 21/22
- d) To approve the Counter Fraud Policy

7 Quality and Standards

The Chair of the Quality & Standards Committee introduced this item and drew governors' attention to the summary report and detailed minutes of the meeting held on 11th May 2022.

Key matters highlighted were:

- A long and detailed meeting
- A much more focused QIP now in place
- Pay and Reward Task and Finish group to be established
- The complexities associated with planning for GCSE English and Maths exams – what more can be done for 2022/23
- Really positive response to the new inspire programme. Committee is to receive an early impact analysis at the next meeting.
- Committee to consider the impact of the work done by catch up coaches
- Comprehensive data reporting and recording is in place. Committee felt that 'too much' was provided to them however and, whilst acknowledging the excellent systems to support staff, felt that it needed a strategic high level focus for governors.
- Confidence regarding processes in place to discharge safeguarding responsibilities and support students, however the ever increasing demand on services is something to monitor.
- Curriculum planning almost finalised for 22/23 and 23/24. Challenge from the committee was to ensure that the group offer aligns with the LSIP report and recommendations
- Staff committed to responding to any areas of improvement identified in the learner surveys
- Destinations data to be provided to committee at next meeting

- Really broad range of quality assurance arrangements in place which are underpinned by data analysis
- System used to measure progress is comprehensive. Challenge now for staff is to ensure that all evidence is captured and recorded on the system.
- Learner recruitment for next academic year remains a focus
- Confidence regarding the quality of adult education provision
- Good work being done to support those students with high needs
- Committee terms of reference – these were reviewed and updates suggested to capture monitoring responsibilities in relation to marketing, safeguarding and EDI
- Compliance checklist shared in relation to three of the ten sections in the AOC's Code of Good Governance. Committee invited to provide feedback outside of the meeting.
- Deputy Principal/CEO and report writers to review the level of detail provided in reports, with the aim of the committee having a more strategic high-level focus rather than operational.

Areas of risk identified were:

- Recruitment and retention of staff
- GCSE exam support – challenges associated with a number of staff/recruits required to invigilate, read, scribe etc.
- Student attendance, particularly Maths and English and apprenticeship provision
- Predicted achievement rates
- Apprenticeship provision generally
- Fully capturing learner progress
- Staff capacity to deal with the rising rates of safeguarding and wellbeing referrals

(Katie Asgari left the meeting at 6.40pm)

As an overview, Committee Chair indicated that governors now want to take more of a strategic view given the improving assurance provided regarding data availability.

One member of the board asked whether any work has been done to analyse retention and internal progression. It was confirmed that this is planned for presentation alongside destinations at the next meeting.

One governor asked how confident the group is in terms of hitting the 22/23 learner recruitment numbers. It was confirmed that a positive report in relation to this was received from the marketing department. Group has also changed its recruitment processes this year and has a much more blended offer. There is now more customer contact and a focus on the customer/learner journey. Application numbers shared earlier in the meeting are positive.

AGREED to:

- a) Note the content of the summary report
- b) Note the content of the detailed meeting minutes
- c) Note the content of the QIP for 21/22
- d) Note the content of the risk report
- e) Note the content of the data dashboard report
- f) Note the content of the safeguarding, prevent and E&D report
- g) Note the content of the learner recruitment 22/23 report
- h) Note the content of the apprenticeship update

- i) Approve amended committee terms of reference as presented.

8 Search & Governance

The meeting Chair presented the summary report and also the detailed minutes of the meeting held on 17th May 2022. He advised that, in the main, the meeting had focused on discussions about board membership and particularly governor recruitment. Committee acknowledges that there is more to be done to engage with potential student governors next year. There is currently a social media advertising campaign underway to look to diversify membership and also seek to recruit an individual with legal skills and/or qualification. Given earlier discussions regarding the establishment of a Pay and Reward Task and Finish Group governors commented that it may be helpful to look to recruit an individual with current HR experience and/or qualifications.

One other matter considered by the committee was a term of office extension for Stephen Bulley, this would be to bring his first/current term of office in line with the usual 4 year appointment.

AGREED to:

- a) Note the content of the detailed meeting minutes
- b) Approve the recommendation that the term of appointment for Stephen Bulley be extended to 17th December 2023. This would make his first/current term of office 4 years.
- c) Approve the recommendation that committee membership for 22/23 roll forward unchanged
- d) Approve the recommendation that the committee terms of reference roll forward in to 22/23 unchanged

Board noted and supported the intention to schedule 1:1s between the Chair of the Board and individual governors. All agreed that this was a very useful opportunity to provide feedback and catch up on matters throughout the year.

(Tracy Mace-Akroyd left the meeting at 6.50pm)

9 Anti-Slavery and Human Trafficking Statement

This was presented by the Executive Director HR, OD and Marketing and she confirmed that it had been circulated earlier by email with governor feedback provided. She confirmed that all comments made were considered and amendments incorporated in to the version provided for this meeting.

AGREED: to approve the Anti-slavery and Human Trafficking statement as presented.

(Katie Curtis and Cath Mollart left the meeting at 6.55pm)

10 Governance

The Director of Governance presented a short report and invited the board to formally ratify the contract award agreed by written resolution on 28th April 2022. She also presented an updated Governor Expenses Policy which aligns with changes made to staff expenses.

AGREED to:

- a) Formally ratify the written resolution approved on 28th April 2022

b) Approve the updated Governor Expenses Policy as presented.

11 AOB

There were no items of additional business.

12 Date and time of next meeting

These were noted as the strategy meeting on the afternoon of Tuesday 14th June and the final board meeting of the year on Wednesday 13th July 2022. In relation to the strategy meeting, it was agreed that this would take place on a face to face basis for those who can attend followed by a meal but that a virtual attendance option would also be available for those who could not attend in person.

13 Confidential items

It was agreed that confidential items would be recorded on a separate basis.

Meeting closed at 7.30pm.

Signed _____ Chair

Date _____