MINUTES

Meeting	**Finance and Resources Committee**
Date	Monday 16 June 2025
Time	17:00-19:00
Venue	Google meet

Attendees:	Paul Lomas (Chair); Jason Austin; Margaret Cobb; Debbie Marshall; Kay Mulcahy
In attendance:	Phil Curtis (Executive Director of Finance and Estates; Jane Hartog (Executive Director of HR, OD and Marketing); Cath Mollart (Executive Director of Strategic Planning and Corporate Services); Daniel Stanbra (Director of Adult Education and Contracts and English and Maths) for item 6; James Godsell (Director of Business Development and Apprenticeships) for item 7; Sarah Connerty (Director of Governance and minute taker)
Apologies:	

	Item	**Action**
1.	**Welcome, introductions and apologies for absence** The Chair welcomed colleagues to the meeting. There were no apologies received. The Chair noted that would like more discussion at the committees and Board on important topics and asked that presenters take the papers as read and focus on the outcomes, impact and implications of key items to allow more strategic discussion.	
2.	**Declarations of interest** There were no declarations received.	
3.	**Minutes of the meeting held on 5 March 2025** **RESOLVED:** The minutes of the meeting held on 5 March 2025 were agreed as a true and accurate record.	
4.	**Matters arising** Actions were noted on the agenda as follows: **Action 1 –** risk in reduction of the EMCCA allocation on the agenda at item 6 **Action 2 –** Subcontracting Strategy – on the agenda at item 6 **Action 3 –** apprenticeships and the impact of NI on employers and the curriculum – on the agenda at item 7 **October 2024:** **Action 3 –** Environment and Sustainability and how other colleges approach it – on the agenda at item 11.1 **Action 4 –** Insights training for governors – this will take place during 2025-6 with timings to be discussed with the Chair and ED HR	
5.	**Risks delegated to the Finance and Resources Committee** The Committee considered the risk register, and the ED Finance and Estates reported that there are opportunities in the recent announcements and allocations of funding. There is a new risk around the resignation of the Head of Estates who is leaving at the end of August. An advert is out for a Director of Estates, but there may be a short gap. This work will be taken on by the ED Finance and Estates, or if appropriate short-term consultancy. **[confidential item]**	
6.	**Adult Education and Contracts update**	

	The Committee noted the report. The Director of Adult Education and Contracts and English and Maths reported that because of the rigorous responses to stakeholder demands there is a strong assurance on realisation of ASF contracts. The total ASF contract (£7.54m) is on track for fully delivery. There is a current overperformance risk of £64k (SYMCA core ASF). This is being mitigated by reviewing a growth case and blocking further enrolments. It is a positive picture with ongoing growth. Subcontracting is high quality. **Subcontracting Strategy 2025-8 (including policy)** The strategy contains minimal amendments including: -Acknowledged updating to reflect context of transfer of Subcontracting Standard to the Department for Education (DFE). -Updating on the devolved authorities. -Minor amendments to processes and dates to reflect updated framework process and key dates for agreement **RESOLVED:** The Committee recommended to approve the Subcontracting Strategy 2025-8 for approval **Subcontracting arrangements** The team had entered a period of standstill, with a number of subcontractors that were unsuccessful and have appealed to the Group to have their submission re-reviewed. Meetings with the subcontractors took place and the team are in the process of being able to confirm awards for the framework contracts. There is still one pending query. One governor asked if the framework is a risk. The Director explained that there is some risk with the move to a DPS approach model. One governor asked if there is a risk of not getting the framework awarded for next year and the Director noted that all parties have been met and feedback provided so there is only one outstanding query which will be resolved shortly ready for Board approval. One governor asked about allocations and how tailored learning would be delivered. It was confirmed there is still an ESFA, SYMCA, EMCCA and DfE allocation. The Group is pleased with the DfE award for non-devolved allocation, although this may be a temporary position. The majority has been allocated to distance learning due to its non-geographic nature. Tailored learning allocations of £25k and £41k have been awarded and these will be awarded to subcontractors with identified suppliers in mind who are on the framework. There is assurance that this is compliant with Group processes. The link governor for adult education and contracts noted that this year has been a brilliant job for the team who have been really successful in aligning the adult curriculum with everyone working towards the same goal and taking appropriate measures to mitigate the risks. The Chair asked if subcontracting arrangements for next year will be ready for Board approval and the ED Finance and Estates confirmed that the outstanding query is not a significant risk and the paper will be ready for the Board. [Director of Adult Education and Contracts and English and Maths departs: 17.19]	
7.	**Apprenticeship update** The Committee considered the report, and the Director of Business Development and Apprenticeships reported that the team has finished profiling for next academic year. There is 11% growth this year which is in line with projections. One governor asked about the £290k shown in the accounts, if this is related to paperwork that is not all in place and this is still a risk? It was noted that there is a risk element in there, and an expected slight shortfall based on previous income. This position may improve.	

	One governor noted that the apprenticeship evidence tender in the management accounts is running out on the 19 June. The ED Finance and Estates explained that this is the recording mechanism which everyone is comfortable using and there is no suggestion to change the system. An exceptional circumstances process will be followed rather than going out to tender and this is less than £250 with delegated authority to the Group. The Chair asked for views on the impact of NI increases on employers. Some concerns are already evident, particularly around hair and beauty with salons going down a self-employed route, and a drop in engineering apprenticeship placements with large firms, but it is still a buoyant market. Apprenticeships was profiled down after the NI announcement and increase in minimum wage and early indications are the Group is well on track to achieving new starts and has already filled the electrical group for September 2025. The Committee agreed that there is a degree of comfort with the projections in the draft budget. The link governor for apprenticeships noted that a lot of tremendous work has been done and thanks were passed onto the Director of Business Development and Apprenticeships and his team. [Director of Business Development and Apprenticeships departs: 17.24]	
8.	**Finance** **1. Finance Report and April 2025 Management Accounts** The Committee noted the report and accounts. The ED Finance and Estates confirmed that the Group is still waiting DfE approval for write off of £170k. A meeting took place last week and feedback is pending. The Chair asked if there is a risk of it not being approved and it was confirmed it will be but is taking time. [confidential item] Cash flow is now up to over £3m with investment taking place again, after dipping below minimum threshold of £2m. This was due to the timings of funding announcements and some owed DfE capital funding. Income is £1.4m higher than budget mainly due to the additional pay rise to budget, along with additional agency costs to cover vacancies and additional subcontracting costs. Financial Health is Good. EBITDA of £396,000 is good news and higher than the original budget, and it does allow the Group to consider the 1.5% one off pay award for staff. This falls between years and the auditors will make a decision on what year it goes into. One governor noted an error on Office for Students (OfS) income which is correct in the forecast. This has reduced by an immaterial amount and is expected to be in line with forecast. One governor asked about staffing costs and agency costs which seem high with no drop in other staffing costs, appreciating that there are higher number of students. The ED Finance and Estates explained that in the budget to forecast £919k has been added for the 5% pay rise and increased staff costs including in E&M and SEN areas for additional activity. The Committee asked if agency costs are a concern and it was agreed they are. The Group would like to reduce agency costs, but there are some difficulties in recruiting staff and staff remain on agency because it is more lucrative. The ED HR, Marketing and OD reported that there are a number of staff, particularly in STEM who actively stay on agency and flit around based on pay rates, and it is very difficult to recruit to some of those roles. In addition to the pay award the team are looking at particular areas to amend the salary structure to be more generous and appealing and work to try to make jobs more attractive is ongoing. One governor asked whether for 2025-6 a more realistic budget is needed for agency staff. The Group has maintained a relatively high agency budget until staff issues are realised, and the budget may move from agency to core.	

	One governor asked about the individual split on the variants column and if it is correct and the ED Finance and Estates will review prior to the Board. **ACTION:** The ED Finance and Estates will update the management accounts and reissue for the Board. **2.Draft Budget 2025/6** The ED Finance and Estates reported that there have been a lot of funding announcements which are good news for the Group: • £1,316,000 growth funding • National Insurance funding - £132,048 • Post 16 Budget Grant - £293,351 • Capital Allocation - £1,659,896 DfE have published weightings for courses with £1.56m extra income. This is an opportunity to look at staffing costs and hard to recruit areas. This year the Group put in a £500,000 risk on HE. There are good signs for recruitment for next year with £1.4m being recognised in the budget. Page 2 of the budget covers some areas of risk including recruitment of business for aviation at Rotherham College, construction staff at Worksop and DVC and fabrication and welding staff. The estates data does show capacity so work is underway on how timetabling and best use of spaces can reduce this risk. **KPIs in the budget** • Staffing is 68% as a % of income which is above the FE Commissioners' (FEC) 65% benchmark. • EBITDA is 6.7% against the FEC's >6% benchmark. The Chair asked if the Group should spend some to get closer to 5%. The 5% was set as an aspirational target, it could be revised up to 6% and currently the budget supports this. With staffing requirements EBITDA may reduce • Cash days - 43 against the FEC's 25 days benchmark • Average class size – 18.2 • Curriculum contribution – 53% This is based on the recently circulated FEC benchmarks. Page 3 focuses on financial health with Good in 2024-5 and 2025-6 and potential for Outstanding in 2026-7. Scenarios included in the budget are not receiving some of the income and moving into Requires Improvement, significant issues with buildings, increased costs. There is assurance that there is plenty of headroom to stay in the Good category. One governor asked about maths and English challenges with staffing and the risks of not recruiting more staff. It was agreed that the English and Maths task and finish group can focus on this area. [confidential item] One governor asked what is driving accruals up for next year and the ED Finance and Estates noted this is around the way the DfE funding is timed. It was agreed that it has been a really good year in terms of financial forecasting and the increase in EBITDA. There is high confidence for next year with confirmed announcements in funding. The main risk area is HE and this has been factored into the budget. **3. College Financial Forecasting Return (CFFR) update** The ED Finance and Estates confirmed that this is the same as the budget in a different format for the DfE.	ED Finance and Estates
9	**HR Overview** *(action 3 from 2 October 2024)* The Committee considered the report, and the ED HR, Marketing and OD noted that it does contain a level of detail which can be reduced if the Committee feels it is too much. The Chair noted that the graphs are excellent. Highlights discussed included:	Dir of gov/ED HR

	• Learning and Organisational Development - **Job families** – a project to create job families within the Group to launch in September 2025 is in progress, with training for managers. Once they are introduced a competency framework will be developed, then careers pathway, and succession planning. This will support day one rights for employers, and the Group needs to get even better in getting the right person into the organisation and enable staff to have a better idea of what they are looking at interview for and recruiting against competencies. [confidential item] • The new **HR dashboards** are brilliant and interactive. The system will struggle to give managers free access, but data can be shared. The data can be cut against all different factors and will give an accurate picture about different areas of the organisation. The real test is for managers and leaders to use the dashboards in a positive way to support their staff • **Staff Voice** – issues raised include carparking (a big issue at Rotherham College), facilities, canteen, fire drills, CCTV, college calendar, Kudos awards. There are no high-risk areas, and everything raised is being addressed and improved A new staff opinion survey has been circulated with increased numbers and better results. (392 compared to 298 completed). There have been changes to the way the survey was written, and it has been linked to the values of the organisation. **ACTION:** Feedback on the staff opinion survey will come to the next meeting. One governor asked how feedback compares to other colleges. Benchmarking had previously taken place with other colleges but did not give a lot of useful information. Instead, it was agreed to put it back to what is important to staff – the Group's values and use that as a benchmark for next year. • **Trade Union facility time** – the joint agreement is fluid and is not tied to the amount of hours local reps do. From discussions with the current reps time is around an hour or two hours a week and this flexibility seems to work well. There are currently good relationships with the unions and reps, and it is important for this to continue. The ED HR, Marketing and OD will revisit and make sure figures are accurate. • **Employability Bill** (impact and consequences). The team have done work around the bill and the main area is day one rights. There are an increasing number of people in the organisation with a disability, and a lot is linked to mental health and anxiety and that is national wide and is a priority for the Group. Changes from the bill will include - sickness pay will increase, a couple of policies will be amended, maternity and paternity leave will be extended. The team has introduced job families not because of Bill, but the work fits in really well. The final dates for the release of the Bill are pending. One governor asked if there is a price on the impact of the Employability Bill. Areas such as sickness, maternity and paternity can be calculated, but a great deal of the work is around communications, gender equality, menopause support and a lot of services the Group already provides. There is an occupational health practitioner in house who provides a lot of support around mental health, which is a cost but will also bring cost savings by supporting staff to be well and in work. The ED HR, Marketing and OD gave the Committee assurance that the Group is ready to implement the Employment Bill and has the risks identified. • **One off non consolidated, non pensionable payment of 1.5% to all core staff and RES employees** This is not including senior post holders or National Fluid Power Centre (NFPC) staff as this is delegated outside of this Committee.	

	This is a joint item drafted by the ED Finance and Estates and ED HR, Marketing and OD. It is not related to the pay award in the budget at 4% and the AoC are still working with the Unions on the national pay award recommendation. The payment is in addition, because of an increase in funding and because it is the right thing to pass that to staff without looking at the long-term implications. It is a thank you award. It is based on salary and would be paid in October 2025 if staff are working for the Group on the 1 October. The ED Finance and Estates noted that when the pay award of 2.5% was awarded last year it was agreed to look at any additional funding. The payment stretches over two financial years, and the auditors will confirm how to put into the accounts. It is expected it will go into next years to secure this year's EBITDA and good financial health as there is more flexibility next year. The grant has been provided by the Government to support additional staff costs, and this concept is being used by other colleges. The view of the Committee is that if the Group can afford to do it why would we not do it. The Chair asked if this is the best way of spending the £290k and should the Group look at other areas where it is difficult to recruit? The ED HR, Marketing and OD noted that the money is to say thank you to staff for all the improvements in student numbers and quality. It is a very contained one off payment and a controlled cost with no expectation or on costs. This would be compared to the maths and English which is a recurring cost. One governor asked if there would be any pushback from NFPC, and what happens to the remainder of the funds. The ED Finance and Estates reported that the NFPC are their own board and make decisions on their own pay. The remaining money will be used alongside other funds including NI where the Group has been incurring the NI increase since April 2025. One governor asked if it would push the % of staffing costs up and it was confirmed there will be an impact alongside the 0.7% for NI. The ED HR, Marketing and OD noted that salaries were brought up in line with the region in the short time, but as other colleges brought them up the Group remains relatively low in the region so the payment will be welcomed by staff. One governor asked if there is a minimum payment for staff on lower salaries. The award is the same across all staff, and staff up to point 24 have had a pay award and an alignment this academic year due to the changes in minimum wage. The Committee asked about timings for the annual pay award and the ED HR, Marketing and OD noted that this usually takes place in December or January, although it was approved early last year for Christmas which was welcomed by staff. The Chair asked if it would be better to combine the one-off payment and the pay award. A small sample of staff have noted that they would welcome an October payment, and the CEO noted that if other local colleges issue an autumn award it will be demotivating for RNN Group staff. The recommendation is to include RES employees but not RES workers. • **RESOLVED:** The Committee recommended to approve a one off non-consolidated, non-pensionable payment of 1.5% to all core staff and RES employees in October 2025 • [confidential item]	
10	**IT update including cyber security** The ED Strategic Planning and Corporate Services reported that the new Head of IT Jemma Moore is now onboarded. Good progress is being made, and improved comms between IT and curriculum.	ED Finance and Estates

	Tenders - The Group is out for several tenders, including print services, looking at a more sustainable option and working with teams with high print costs, and cost saving to the colleges are expected while still meeting the needs for staff and students. Other tenders are mobile phone SIM contracts as the Group is not getting the range of coverage with Vodaphone, the plan is to move to EE which will be cost neutral; wi-fi and switching which is a massive project and when an idea of costs is available it will come back to the Committee for approval; CCTV will start at end of June for the three campuses and this will include integrating cameras to allow communication during lockdown, and vape alarms in problematic areas. **ACTION:** One governor asked if the EE Contract comes with a tech fund and the ED Finance and Estates agreed to report back offline. **Digital hub** – funding has been received, and this is moving forward with plans for showcasing, preparing students, teaching, and CPD for staff and students. The Group has a strong foundation as a google reference college and the hub will build on this with a dedicated space. One governor asked if the digital hub will be capitalised and the ED Finance and Estates confirmed it would. **MIS department** – the team has completed the maths and English exam series which is the largest scale event in terms of planning with 1600 maths and 1500 English exams. The complexity and organisation is phenomenal with 43% this year requiring a special exam arrangement. All access students are housed at Rotherham campus, with external hire for all students. The magnitude of sorting out access arrangements when papers are opened at 08.00 on the morning of the exam is huge, and the MIS team have done a great job, particularly the MIS lead at Rotherham. The exams went very well, and the Group were externally examined at all campuses. Attendance was 91.3%, an increase of 3% on last year. A lot of work took place on comms to students and parents; exams contingencies were in place with shuttle buses between sites and MIS has made huge leaps and is one of the strongest areas in the Group. [confidential item] These issues have come through as a complaint and are being investigated. Out of 43% half of students did not use the access arrangement. A lot of reflection is taking place and meeting of teams has taken place and a new process is in place for next year. The Committee asked that thanks is passed onto the MIS team for all their hard work.	
11	**Estates Report** The ED Finance and Estates noted that he has shared the model report from the NHS shared by a Committee member with the team who will use it going forward to improve reporting to governors. The Committee noted the Estates report and there were discussions on the following items: *a.* **Environment and sustainability** Work is going well with Eddisons. A key part of the work had been looking at decarbonisation grants and the Government announced today that the Public Sector Decarbonisation Scheme (PSDS) launched in 2020 will not be awarding any more grants. Environment and sustainability will be included into the Director of Estates role for accountability. The Group has received £1.659,896m of FE College Condition Allocation from the Government to be spent by 31 March 2028. In addition, up to £1m of EBITDA has been allocated to support capital investment and is set aside for estates and IT. A strategy around the funding is needed, to date this includes the digital hub, switching network and wi-fi, CCTV, roofs and other projects. The Government focus is around health and safety and keeping buildings open. Tomorrow is the start of the FE condition data collection audits to inform future capital grants. One governor asked if there is merit in continuing with a capital subgroup. The ED Finance and Estates noted that he had welcomed the support and challenge of the Capital Projects Steering Group (CPSG), but it is about time that governors have to put in, and	

	whether this is a beneficial for such a small pot of money which will used for operational items such as roofs. **ACTION:** This can be reviewed when Dinnington is sold. An expert governor on estates would be beneficial and it was agreed that Kay Mulcahy has expertise and skills to share with the ED Finance and Estates around estates and capital. b. **Lidl and North Notts College** The ED Finance and Estates noted that since 2018 Lidl have proposed a new store at the side of North Notts College and owns a small parcel of land adjoining the college. Lidle is expected to receive a positive outcome at the next planning cycle and will want to build the store as quickly as possible. Lidl would need to swap some land they own for land the Group owns. This is at no cost and increases the college's land by 10 times. The legal agreement is already in place and the Board does have the authority to do the land swap. A request has been made for contractors to provide training opportunities for RNN Group students and this has been agreed. Lidl will also tarmac the area at the end of the project, providing additional car park space for the Group. The Committee asked about risks and there will be some construction traffic, but it will be well managed and access points are not near the college. There is a risk around catering, although students already can go offsite with plenty of outlets in the local area. The CEO noted that the Board has not previously approved the land swap but had agreed for discussions to continue. **ACTION:** It was agreed that this would come to the Board, ahead of a decision being made and dependent on the timings this may need to go out as a written resolution. *c.* **Health and safety** The Committee noted the health and safety update including the first aid report. The new director role for estates incorporates oversight of H&S. The link governor for H&S reported that she had met with Dave Grace (H&S lead) on the 25 April for a tour of the sites around H&S issues and had viewed relevant databases for risk assessment processes and checked data was accurate at source. This was excellent at Motor Vehicle and further work is needed in some areas. There is a reliance on H&S at site with no data centrally which is labour intensive when resources are tight, and if there was a Health and Safety Authority (HAS) visit inspectors would physically have to go to every area. Dave Grace is passionate about H&S and there was opportunity to speak to students who feel safer with the entry process in place. To carry out the link role well and get a broader perspective the H&S link governor is attending H&S Committees at each site on the 4,5 and 6 September 2025. The ED Finance and Estates noted that streamlining record keeping and access will two areas for the new director to work on. **ACTION:** The link governor for H&S offered to support the ED Finance and Estates with the recruitment to the new Director of Estates role if this would be useful Recording keeping and access. *d.* **Dinnington** The ED Finance and Estates reported that the disposal of Dinnington is moving forward with support from Nineteen47, Castlebray, taurusproperty, and LocatED. [confidential item] **e.Further Education Estates Planning (FEEP)** matrix *(action 6 from March 2025)* The ED Finance and Estates noted that compliance has increased to 87% and the estates team continues to work to ensure all compliance measures are updated on the compliance register. The ED Finance and Estates will monitor closely over the next few months with the departure of the Head of Estates and the cycle of annual updates. The Committee agreed that the assurance is getting there, with further work to provide strong assurance to the Board.	Dir of Gov/ED Finance and Estates Dir of Gov/ED Finance and Estates Kay Mulcahy/ ED Finance and Estates
3.	1. **Financial Regulations** The ED Finance and Estates reported that there are no updates recommended to the Financial Regulations. **RESOLVED:** The Committee recommended to approve the Financial Regulations with no updates 2. **Fees Policy 2025-6 (FE)**	

	The ED Finance and Estates noted that the only updates to the policy are around the combined authorities and fees remain unchanged. **RESOLVED:** The Committee recommended to approve the Fees Policy 2025-6	
4.	**Register of interests – football sponsorship** (new annual item for 2024-5) This is a new item recommended by the previous Chair and CEO and Principal to provide transparency and update on the Group's sponsorship at Rotherham United. The ED Finance and Estates noted that the Group pays £10k a year which gives access to matches. A number of staff and governors have attended, and it is an opportunity for engagement with companies and other providers. There are no conflicts of interest, and the facility has been used this year by: RNN Group staff and governors, ASD lighting, Sheffield Hallam University, Stage VR, Sheffield Forgemasters, Stauff, Talenta Group, Halliard Trust.	
5.	**Governance summary** **a. Terms of reference** **RESOLVED:** The Committee recommended to approve the Finance and Resources Committee terms of reference, with no recommended changes **b. Cycle of Business review of 2024-5** The Committee considered the changes to the 2024-5 cycle and additional items included noting the Committee had comfortably covered all items in the revised meeting schedule and cycle. It was noted that two policies will be carried over to 2025-6 (Corporate Social Responsibility and Environment and Sustainability). **c. Cycle of Business 2025-6** **RESOLVED:** The Committee recommended to approve the cycle of business for 2025-6 to the Board **d. Membership for 2025-6** The Committee confirmed that it has a strong membership. With Janet Pryke stepping down last month from the Board there is only one finance governor on the Committee and the Search, Governance and Remuneration Committee has recommended an external campaign to recruit a new financially qualified governor to join the Board and Finance and Resources Committee. The Board has three financially qualified governors, one financially qualified co-opted governor and one governor with strong financial expertise. The Chair noted the discussion by the Search, Governance and Remuneration Committee (SGR) about the Finance and Resources Committee chair role which is currently held by the Chair of the Board. There have been no internal expressions of interest for the role and advice from one of the governors on the SGR Committee is that the current Chair continues in the role and that risk is mitigated as the Chair is a HR expert rather than the financial lead. The Chair noted that he was happy to continue in the role until an alternative is found. **RESOLVED:** The Committee agreed to recommend continuing with its current membership **e. Review of effectiveness** The Committee reviewed the survey results to date, including a review of items actioned from last year's review and impact of the Committee during 2024-5. Suggestions for improvements include recruiting an additional financially qualified governor, further streamlining of papers, opportunity for discussion and participation, reporting from task and finish groups. All reviews from Committees will go forward to the SGR Committee in the autumn term as part of the Board's self-assessment. **f. Training and Development** A number of sessions have taken place during 2024-5 to ensure FRC governors are kept up to date on sector and Group matters. This will continue for 2025-6.	
6.	**Minutes:** The Committee noted the following for information: 1. **NFPC Board meeting** – 12 May 2025. The CEO and Principal noted that the NFPC and Group are exploring opportunities to expand the Centre so there may be costs associated which will come to the Committee. 2. **Capital Projects Steering Group** – 2 June 2025	

	3.Rotherham Education Services Ltd (RES) – 17 June 2025 (minutes to follow by email)	
7.	**Governor visits feedback** Health and Safety Link Governor – covered under item 11.3 Adult contracts and apprenticeships link governor – as the Group was going out to tender for the framework visits to subcontractors have been postponed for now. Chair of the Board – a meeting with the Chair, Director of Governance, Student Services and the two new student governors took place last week. The students are very committed, and it was a great discussion. They have been invited to attend the Board next week as part of induction if available.	
8.	**Contracts over £250k for approval** The ED Finance and Estates confirmed that there are no recommendations to this meeting. The transportation contract has been approved, and the final parts of the contract are going ahead. Upcoming contracts are: • Wi-fi and infrastructure • Printing services • Hub • Roofing	
9.	**Any other items** The Chair noted that the Search, Governance and Remuneration Committee considered the recommendations from the Weston College review and RNN Group processes and an updated risk register will come to the Board on the 25 June 2025 The Chair thanked the Committee for their engagement, contribution and commitment this academic year.	
10.	**Dates of next meetings:** Tuesday 7 October 2025 Thursday 20 November 2025 (joint at the start with Audit and Risk Committee for 30 minutes only) Tuesday 2 December 2025 Wednesday 4 March 2026 Wednesday 17 June 2026 Meetings 17.00-19.00	

Items carried to 2025-6:

- Environment and Sustainability Policy (to be taken forward as part of the new management of E&S)
- Corporate Social Responsibility Policy (to be taken forward as part of the new Strategy)

Meeting closed: 18.57