

T LEVEL EMPLOYER SUPPORT FUND

Cover key expenses with funding designed to make hosting work placements easier and more accessible.

Eligible Costs Include:

- Travel costs for students
- Personal Protective Equipment (PPE)
- Tools, equipment or specialist materials
- Staff supervision time directly linked to the placement
- Other reasonable placement-related costs with evidence

HOW TO CLAIM?

Step 1

Complete Documentation

- ✓ **Download** the Employer Declaration Form
- ✓ **Fill in** eligible costs
- ✓ **Sign** to confirm costs are essential
- ✓ **Keep** a copy

**Scan QR code to
download the form**



Step 2

Submit Evidence

- ✓ **Gather** receipts, invoices, or payroll records
- ✓ **Check** costs are not double-funded
- ✓ **Email** form and evidence to:
workplacement@rnn.ac.uk
- ✓ **Provider submits** claim to Department for Education



Department
for Education

T-LEVELS
THE NEXT LEVEL QUALIFICATION

RNN
GROUP