

Quality Code for Higher Education

Higher Education Peer Observation Reflection Form

Name of observed HE lecturer	
Name of observer	
Date and time of observation	
Module	
Teaching location	

Reflections
Key Strengths

Annexe 3C

Areas for Improvement

We are both satisfied that we have captured the points we made in the observation and reflection process

Observed Lecturer	Signed	Date
Observer	Signed	Date

Please note:

This report is principally for the benefit of the observed, but also developmental for the observer.

A copy should be retained by the observed lecturer.

The observer will return a copy to the HE & Skills Department to retain as evidence that the observation has been completed.

The observer will provide the observed lecturer's Curriculum Manager with a copy, for reference at developmental meetings. A further meeting will be held between the observed lecturer and the Curriculum Manager (or equivalent) to agree a Development plan following the observation.